



## **Study Buddies Afterschool Program 2021-2022 PARENT INFORMATION GUIDE**

### **GENERAL INFORMATION**

The program is open to students in 5K to 8<sup>th</sup> grade and will include a daily schedule of homework assistance, tutoring, life skills development, recreational activities, snacks/meals and much more.

**DATES** August 17, 2021 – June 1, 2022

**TIMES** 2:30 p.m. until 6:00 p.m.

**LOCATIONS** David Hellams Community Center  
Nicholtown Community Center  
Bobby Pearse Community Center  
West Greenville Community Center

**FEES** City Resident: \$585 for the year (can be split into 9 payments of \$65)

Non-City Resident: \$747 for the year (can be split into 9 payments of \$83)

\*10% discount for families registering two or more children.

Payment plan available in nine (9) installments and are due the first of each month. First initial payment due upon registration. Payments can be made via credit card or check. Please make checks payable to City of Greenville. Refunds will not be issued after the first week of the program.

### **FINANCIAL ASSISTANCE**

ALL city of Greenville residents with documented financial need will automatically qualify for a reduced Afterschool Program fee. To be eligible, participants must complete the application and submit all required documentation.

Applications are available at David Hellams Community Center, Bobby Pearse Community Center and online at: <https://www.greenvillesc.gov/1662/Youth-Afterschool>

Financial Assistance Rate: \$270 for the year (can be split into 9 payments of \$30). Sibling discounts do not apply to financial assistance rates.

### **DATES TO REMEMBER**

August 17 First Day of School/City of Greenville Afterschool Program  
June 1 Last Day of City of Greenville Afterschool Program  
June 3 Last day of School

## **NO AFTERSCHOOL PROGRAM**

The afterschool program follows the Greenville County School calendar. Programs will not run when there is no school for holidays, half days, teacher workdays, vacations, or snow days.

September 6	Labor Day
October 18-19	GCS Teacher Workshops
November 24-26	Thanksgiving Break
December 17	GCS Half Day
December 20-31	Winter Break
January 14	GCS Teacher Workshops
January 17	MLK Day
February 18	Student Holiday
February 21	Presidents' Day
March 18	GCS Teacher Workshops
March 21-25	Spring Break
April 15	GCS Teacher Workshops
April 18	GCS Teacher Workshops
May 30	Memorial Day

## **TRANSPORATION FROM SCHOOL**

The City of Greenville DOES NOT provide transportation from the school to the afterschool site. Parents are responsible for arranging school bus transportation and also letting the school know that their child will be attending this afterschool program.

## **SCHOOLS CONNECTED WITH COMMUNITY CENTER**

- **Bobby Pearse Community Center**
  - Elementary School: Stone Academy
  - Middle School: League Middle
  - *Transportation Option:* City staff will walk child from Stone Academy to the Center.
- **David Hellams Community Center**
  - Elementary School: East North Street
  - Middle School: Greenville Middle
  - *Transportation Option:* School bus will drop off at Center.
- **Nicholtown Community Center**
  - Elementary School: Lake Forest, East North Street, Brookgreen, Mitchell Road
  - Middle School: Northwood Middle
  - *Transportation Option:* School bus will drop off at Center.
- **West Greenville Community Center**
  - Elementary School: AJ Whittenburg, Alexander
  - Middle School: League, Legacy Charter
  - *Transportation Option:* School bus will drop off at Center.

## DAILY OPERATIONS

- Participants and staff will wash hands upon arriving at center, before and after eating, after using the restroom, before and after going outside and at other times during the day.
- Staff will routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched such as toys, games, doorknobs, light switches, sink handles, chairs, etc.
- Doors will be propped open when they can.
- Restrooms will be cleaned by staff throughout the day.
- All equipment that was used that day will be sanitized at the end of the day.
- When possible, participants will be grouped with children of similar ages.
- Hand sanitizer will be available at multiple locations throughout each center

## AFTERSCHOOL PICK-UP PROCEDURES

- **Pick-up will be between 5:00 p.m. – 6:00 p.m.**
  - Sign out procedures each day will be conducted at the front door to each Community Center.
  - Parents must show a state issued photo ID.
  - Participants will only be released to individuals listed on the City of Greenville’s “Authorized Pick-up List.”
  - Participants must be picked up by 6:00 p.m.
  - Parent/guardians will be charged \$1 per minute after 6:00 p.m.
  - All fees must be paid in full before participant will be allowed to return to the program.
  - There will be no exceptions to this policy.
- **Walker Policy**
  - Students in K5 through 3rd grade are not allowed to walk home unless accompanied by an older sibling (middle school or older) or parent and must be noted on the registration form.
  - Students grades 4th and up will be allowed to walk home if indicated on registration form.
    - STAFF will sign the student out as a walker at 5:30 p.m. unless another time is requested on the registration form.
  - There will be no exceptions to this policy.

## CAMPER MASK POLICY

The South Carolina Department of Health and Environmental Control (“DHEC”) and the Centers for Disease Control and Prevention (“CDC”) have provided guidance stating that the wearing of face coverings slows the spread of COVID-19. Failure to wear a face covering may subject a participant to an increased risk of contracting COVID-19 and spreading COVID-19 to others. Parents/guardians will be required to complete a Face Mask Consent Form either authorizing your child not to wear a face covering at camp or requiring them to wear a face covering at camp. This form will be required to be completed for all participants. \*Mask policy subject to change based upon current local, state and federal requirements.

## ILLNESS PROCEDURES

- If staff notices signs of illness during the day, participant's temp will be taken. If the participant's temperature is 100.4 or above – parent must pick student up within one hour of notification.
- Parents/guardians must provide a written letter, signed and dated, confirming student has been fever-free for 24 hours if original temp check was 100.4 or over before returning to the program.
- Community Center Supervisor will report any issues to the Recreation Administrator.
- If parents/guardians notice their student is not feeling well, parents must keep student home and monitor for 24 hours (please notify staff).
- In case of emergency or illness, every effort will be made to immediately reach the parent/guardian and/or the contacts listed on the registration form.
- If a participant gets sick while at the Afterschool Program, he/she will be separated from the other participants but will remain under staff supervision.
- If a participant did not attend school due to illness, he/she may not attend the Afterschool Program.
- Parents are asked to keep students at home for all serious or contagious illnesses until the illness has passed including such illnesses as lice, ringworms, "pink eye", and other rashes.

For safety, please notify the Community Center Supervisor of any of the above listed illnesses.

## MEDICAL EMERGENCIES

If a participant is injured and requires more than basic first aid, the following steps will be taken:

- Staff will call 911 and will notify parent/guardian.
- If parent/guardian is not available, the emergency contact listed on the registration form will be contacted.
- If no one on the registration form can be contacted or if it is imperative that the child be immediately transported for care, a staff member will accompany the child.
- Paramedics will take the injured child to the nearest hospital.
- Staff members will continuously make calls until someone is reached.

## MEDICATION ADMINISTRATION

Any medication to be administered at camp must be contained in the original pharmacy bottle and with the original pharmacy label on it. Prescription containers must detail the child's name, name of medication, dosage directions, and the name of the person ordering the medication. Medications will be held by the Center Supervisor, who will dispense it appropriately. All medication must be accompanied by the following:

- Parent/guardian must complete a *Permission to Administer Medicine* form giving permission for the program staff to administer the medication
- A doctor's note stating the dosage of the medication, times the medication will be administered, any side effects the medication may have

## ALLERGIES

Program staff will be aware of allergies participants may have. Meals and snack times will be planned accordingly to avoid any allergic reactions. Please notify the Center staff if your child has an EPI-PEN or an inhaler. All EPI-PENs or inhalers should be given to the Center Supervisor.

## **SPECIAL NEEDS (behavioral, emotional, physical, etc.)**

Please call Brad Cuttino at 864-467-4486. We will make every effort to accommodate a child's special needs to ensure successful participating in the program.

## **EVACUATION/LOCK DOWN**

In the event that your child's facility must be evacuated or go on lock down, parent's/guardians will be notified by phone of the situation and pick-up procedures.

## **INCLEMENT WEATHER**

In the event of inclement weather, the Study Buddies Afterschool Program will operate on the Greenville County School System's operation. If school is released early or cancelled due to inclement weather, the Afterschool Program WILL NOT operate. ALL STUDENTS MUST BE PICKED UP FROM THEIR SCHOOL (if early release). If inclement weather begins after the program has started, parents will be notified to pick up their child(ren) in a timely manner.

## **PERSONAL ITEMS**

Personal belongings are the responsibility of each participant. We discourage participants from bringing money, electronic devices or anything of value to the Afterschool Program. Staff will not be responsible for items brought from home. Appropriate sports equipment is provided by each Community Center and equipment brought from home is not allowed. The City of Greenville is not responsible for lost or stolen items. Personal items such as lunch boxes and extra clothes should be marked with your child's name. During the program, your child should wear comfortable clothing and shoes. Many of the daily activities will take place outdoors, and your child will be involved in sports and recreational programs and should dress accordingly. Please label all belongings. If something is misplaced, please check the Lost & Found. All valuables should be left at home. We cannot be responsible for, or replace any item lost or taken. All items that your child will be bringing should be labeled clearly with the child's full name.

## **LOST AND FOUND**

At the end of each day, any items left will be gathered and placed in the lost and found. They will be kept until the end of the week then donated to charity or discarded. Please label your child's belongings and check the Lost and Found as necessary.

## **PHYSICAL ACTIVITY**

- Participants will engage in moderate to vigorous physical activity daily.
- All games will be child friendly with a low competition aspect.
- Participants and staff will be encouraged to participate in each activity with exceptions (i.e. health/medical).
- HAVE FUN!

## NUTRITION

- Participants will be served a well-balanced, healthy meal or snack daily
- Participants will be encouraged to make smart, healthy food choices

## COVID-19

The health and well-being of our children, families and staff are our highest priorities. In the interest of limiting the opportunity for transmission to our community, we are taking the following precautionary measures:

- Participants will not be allowed to attend the program if the participant or any member of the participant's household has (or has been in close contact with anyone who has):
  - A suspected or confirmed case of COVID-19 (for example – close contact at school, work, religious service, social gathering)
  - Traveled internationally or domestically from any area which is the subject of travel restrictions under applicable federal, state and local guidance
- Parents will be notified if there is a positive case at their child's location.
  - **Close Contact Notification:** Anyone determined to have been in "close Contact" with a COVID-19 positive individual during the time he/she was contagious per the CDC:
    - If fully vaccinated and no symptoms will not need to quarantine or be restricted from the program
    - If non-vaccinated will need to quarantine for 10 days without testing and no onset of symptoms or 7 days after receiving a negative test result and no symptoms (test must occur on day 5 or later)
  - **Non-Close Contact Notification:** Individuals who have been in a facility or other area of the program, including outside facilities, with a COVID-19 positive person will be notified. Students/staff who were NOT in close contact will NOT be automatically excluded from program but should be closely monitored for 14 days for symptoms.
- If COVID-19 positive, participants/staff may return provided these three things have happened:
  - At least 10 days have passed since first experienced symptoms
  - Symptoms have improved (for example, cough or shortness of breath has improved)
  - Fever-free for at least 72 hours without the use of fever-reducing medicines
  - Please note, depending on the circumstances we may require you to obtain medical clearance before returning to camp
  - Refunds on program fees will not be issued.
- CLOSE CONTACT is defined as being within 6 feet of someone with COVID-19 for a total of 15 minutes or more (with or without a mask), living with, visiting, or caring for a person with a COVID-19 case, or having direct contact with respiratory droplets of a COVID-19 case (e.g., being coughed on).

**All COVID-19 health and safety measures are subject to change based upon guidance for local, state and federal government as well as recommendations from the National Recreation Parks Association and American Camp Association.**

## **BEHAVIOR MANAGEMENT POLICY**

Below is the printed policy. An agreement form will be with other Parent Forms (attached).

### **BEHAVIOR MANAGEMENT**

We utilize and encourage the practice of praise and positive reinforcement as effective methods of behavior management. We believe that when participants receive positive and understanding interactions, they can develop good self-concept, problem-solving abilities, and self-discipline. The City of Greenville Parks, Recreation & Tourism Department supports and practices the following procedures for the behavior problems:

1. Initially, participants will be given a quiet reprimand/verbal warning.
2. If behavior persists after verbal warning, a Behavior Action Plan will be implemented to identify specific behaviors and work the participant and parent/guardian to develop appropriate behavior management solutions.
3. If behavior problems continue after implementation of the Behavior Action Plan, a first Incident Report will be presented to the parent/guardian.
4. Additional behavior problems will constitute a second Incident Report presented to the parent/guardian and a possible two (2) full-day suspension from the program may occur. (No refunds will be given for the days suspended). The parent/guardian may be requested to pick up the participant within an hour of the initial contact to the parent/guardian. If the parent/guardian does not pick the participant within an hour, a late fee may be charged. SEE ATTACHED.
5. If behavior problems persist, a third Incident Report will be presented, and the participant may be asked to leave the program. A two (2) full day suspension will be issued to the participant while the incident reports are being reviewed.
6. For severe offenses, such as but not limited to: fighting/hitting, theft, vandalism, bullying, possession of a weapons or drug, severe verbal threats, sexual misconduct, or any other safety related behavior, the participant may be suspended or dismissed from the program immediately. Any of the above-mentioned behaviors may result in immediate suspension or expulsion from program.
7. Participants will not be disciplined in the Afterschool Program for behavior that occurred outside of program hours even at parental requests.
8. Participation in Afterschool activities during program is required.

### **BEHAVIOR MANAGEMENT MODEL INFORMATION**

The Behavior Management Committee has developed behavior management models which reinforce positive behavior as resources for program sites. Any models not developed by the committee must be approved by the full-time program/site supervisor before implementation.

#### **Acceptable Discipline Techniques**

The discipline techniques listed below are suitable for use in all programs.

- Discuss behavior problem with the participants away from the group and immediately if possible.
- A participant in time out should be away for the group, but still supervised by a staff person. However, a staff person should never be alone with a participant.
- Use time out technique if inappropriate behavior continues.
- Time out should be no more than 2 to 5 minutes out from the activity.
- Time outs should be used as a time for participants to calm down and re-group before joining the group again.

# BEHAVIOR ACTION PLAN

Participant Name: \_\_\_\_\_ Age/Grade: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Facility: \_\_\_\_\_

Program Name: \_\_\_\_\_

Plan Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Staff Name(s): \_\_\_\_\_

## BEHAVIOR HISTORY

*Where and When?* List settings/situations/times where or when behaviors occurred:

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*What?* List participant behaviors since \_\_\_\_\_ (date):

\_\_\_\_ Non-compliance, refusing to follow instructions

\_\_\_\_ Inappropriate physical contact

\_\_\_\_ Disrespectful (verbal and non-verbal)

\_\_\_\_ Inappropriate Language

\_\_\_\_ Mistreatment of property

Other: \_\_\_\_\_

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*What?* List action(s) taken by staff to alter behaviors:

\_\_\_\_ Time out, conference

\_\_\_\_ Parent conference(s)

\_\_\_\_ Loss of privilege

\_\_\_\_ Incident report(s)

\_\_\_\_ Individual reward system

Other: \_\_\_\_\_

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*Why?* List possible reason(s) for behavior (attention, avoidance, control, lack of skill):

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## PARTICIPANT BEHAVIOR PLAN

List the one behavior that you would like to change (address “*where/when*” and “*what*”):

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List what participant can do instead of the behavior listed above. (address “*why*”):

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How will staff assist participant (address “*how*”):

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Parent/Guardian discussion notes: \_\_\_\_\_



**REQUIRED – Must return with signature**

**PARENT FORM CHECKLIST**

- PARTICIPANT INFORMATION SHEET
- WAIVER AND RELEASE
- BEHAVIOR MANAGEMENT POLICY
- PERMISSION TO ADMINISTER MEDICINE
- PERMISSION TO COMMUNICATE WITH TEACHER
- FACE MASK CONSENT FORM
- COVID-19 WAIVER AND RELEASE (completed online during registration)
- COMPUTER USE RULES AND GUIDELINES



**REQUIRED – Must return with signature**

## **PARTICIPANT INFORMATION SHEET**

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Student's age: \_\_\_\_\_ Grade: \_\_\_\_\_ Gender: \_\_\_\_\_

School Child Attends: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Primary phone number: \_\_\_\_\_ 2nd phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Household Income** (please check): \_\_\_\_\_ \$0-21K \_\_\_\_\_ \$22K-33K \_\_\_\_\_ \$34K-44K \_\_\_\_\_ \$45K above  
\*Data collected for United Way funding

**In case of emergency call:** \_\_\_\_\_

Primary phone number: \_\_\_\_\_ Relation: \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

If not available call: \_\_\_\_\_

Phone number: \_\_\_\_\_ Relation: \_\_\_\_\_

Individuals allowed to pick up (Participant's Name) \_\_\_\_\_ are:

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

A student will not be allowed to leave with anyone not listed above unless a written request signed by the Parent/Guardian in submitted to the CENTER SUPERVISOR.

(Participant's Name) \_\_\_\_\_ is allowed to walk home:

*Walkers will be dismissed at 5:30pm unless otherwise requested as set forth herein; earlier dismissal must be requested in a written request signed by the Parent/Guardian and turned into the CENTER SUPERVISOR.*

Parent/ Guardian's Signature \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_



**REQUIRED – Must return with signature**

**Participant Waiver**

**IMPORTANT: THIS IS A LEGAL DOCUMENT – DO NOT SIGN UNLESS YOU HAVE READ IT AND UNDERSTAND IT**

The City of Greenville, upon payment of the required participation fee (if applicable), is sponsoring a recreation program (“program”). Please be informed that any program by nature is not without risk. The same elements that contribute to the unique character of a program may also result in exposing oneself to the natural elements, or involve risks of accidental injury to participants, illness, or in extreme cases, permanent trauma or death. We do not want to frighten you or reduce your enthusiasm for the experience, but we do want you to know in advance what to expect, and to be informed of the various possibilities. We ask that you read this thoroughly, sign it, and return it prior to the start of the program. If you have questions regarding anything, please do not hesitate to ask us about it.

**ACKNOWLEDGMENT AND ASSUMPTION OF RISK**

I hereby certify that my child is in good physical condition and is fully capable of participating in the program. Therefore, I herein acknowledge that I have read the above statement on the risks involved in this activity, and knowingly and freely assume all such risks, both known and unknown, even if arising out of the negligence of those persons released from liability below. I assume full responsibility for my child’s participation in this recreation program, and I willingly assume full responsibility for my child for expenses, loss of personal property, bodily injury and/or death arising out of, or in any way connected with, the program.

**WAIVER AND RELEASE**

I HEREBY AGREE TO INDEMNIFY, RELEASE, AND HOLD HARMLESS THE CITY OF GREENVILLE, ITS EMPLOYEES, OFFICERS, AGENTS AND/OR CONTRACTORS (“RELEASEES”) FOR AND AGAINST ANY AND ALL DAMAGES, LOSSES, SUITS, LIABILITY AND/OR CAUSES OF ACTION RESULTING FROM PROPERTY DAMAGE, AND/OR FROM PERSONAL INJURY, INCLUDING DEATH, OF MY CHILD ARISING OUT OF OR IN ANY WAY CONNECTED WITH OUR PARTICIPATION IN THE PROGRAM, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, EXCEPT TO THE EXTENT THAT SUCH DAMAGE OR INJURY IS CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE RELEASEES, AND COVENANT NOT TO SUE OR TAKE ACTION AGAINST THE RELEASEES EXCEPT AS SET OUT HEREIN.

It is understood and agreed that the City of Greenville reserves the right to refuse participation in any program to anyone it determines unsuitable.

I HAVE READ THIS ACKNOWLEDGEMENT AND ASSUMPTION OF RISK AND WAIVER AND RELEASE AGREEMENT, FULLY UNDERSTANDING ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL LEGAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

In consideration of the right to participate in City of Greenville programs, I, \_\_\_\_\_, the Parent or Legal Guardian of \_\_\_\_\_, who will participate in the program, do agree to be bound by all of the foregoing.

\_\_\_\_\_  
Parent/Guardian SIGNATURE

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian PRINT NAME

\_\_\_\_\_  
Participant PRINT NAME

**I hereby permit the City of Greenville to use photographs and various other media of my child for the purpose of publicity for City programming.**

Parent/Guardian’s Signature \_\_\_\_\_



**REQUIRED – Must return with signature**

### **Behavior and Discipline Policy**

While participating in the City of Greenville’s Study Buddies Program, students are prohibited from either having in their possession or using: any tobacco products, any illegal drugs, any alcoholic products, any weapons/knives, or any explosive products.

Furthermore, participants shall not steal or destroy City or other participant’s property, get into any fights, be involved in any sexual activities, use bad language, or show any disrespect for staff, other adults or other participants.

**Students shall not use a cell phone while at the program, and it is understood that if a student does so, it will be taken away and given back at the end of the day.**

#### **Care and Respect for Self, Others, and Things...**

1. Keep hands, feet, and objects to oneself.
2. Treat other children, staff, and visitors with respect.
3. Follow the instructions of counselors.
4. Always stay with your group.
5. Be kind to the environment and City facilities.

#### **Avoid...**

1. Hurting others or oneself.
2. Leaving designated area without permission.
3. Running away from staff.
4. Destruction of property.
5. Cursing or profane language.
6. Threatening violence.
7. Jeopardizing the health or safety of others.

I, the parent or guardian of \_\_\_\_\_, understand that violation of the rules set forth herein by my child may result in immediate action and possible dismissal of my child from the program. I understand if my child is dismissed from the program, transportation from the Afterschool Program will be my responsibility.

Parent/Guardian’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please read this document to your child(ren) and have them sign below.**

Violation of these rules may result in immediate action and possible dismissal from the program. If I am dismissed from the program, transportation from the program will be the responsibility of my parent or guardian. I have read or been read the above policy and agree to follow these rules while attending the Afterschool Program.

Student’s Signature \_\_\_\_\_ Date \_\_\_\_\_



**REQUIRED – Must return with signature**

### **Permission to Administer Medication**

Medications will be kept in a locked area. Only designated staff may administer medicine. Medications may be administered only when the following procedures are followed.

**Authorized Afterschool Program Medication Form** must be completed by the parent and signed before medication can be administered.

Ensure that the medication is properly labeled. We will only accept medicine to be administered for that day. (We cannot store medicine for the whole week or session). The parent will need to bring in the medicine daily in its original container. Make sure the medicine has the following information:

- Child's Name- First and Last (clearly written).
- Name of the Medication.
- Exact Dosage to be given.

If it is a prescription, the name on the label must match your child's name. Medication must be brought daily. Medicine left at the end of the day will be disposed of.

Childs name: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Medication: \_\_\_\_\_

Amount to be given \_\_\_\_\_

Reason for Medication \_\_\_\_\_

Side effects if any \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_



**REQUIRED – Must return with signature**

## **TEACHER COMMUNICATION PERMISSION**

The Afterschool Program is designed to assist participants in their academic achievements. In order for the City staff to be successful, it is important that there is communication between school officials/teachers and the City staff. This form will allow City staff to communicate with your child's school officials/teachers on homework assignments, projects, academic improvement needs, successes, etc.

### **Permission to contact teachers to discuss academic progress:**

I give permission for the staff of the City of Greenville Afterschool Program to contact my child's educator(s) throughout the 2021/2022 school year.

Child's Name: \_\_\_\_\_

Child's School: \_\_\_\_\_

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Parent's Signature

Date



**REQUIRED – Must return with signature**

## **FACE MASK CONSENT FORM**

The South Carolina Department of Health and Environmental Control (“DHEC”) and the Centers for Disease Control and Prevention (“CDC”) have provided guidance stating that the wearing of face coverings slows the spread of COVID-19. Failure to wear a face covering may subject a participant to an increased risk of contracting COVID-19 and spreading COVID-19 to others.

By completing this form, either you are authorizing your child not to wear a face covering while attending the 2021 Afterschool Program (“Program”), or you are electing for your child to wear a face covering while attending the Program with the knowledge that other Program participants may not be wearing face coverings.

This form may not be altered except in order to write in the information requested in the blanks provided; any Face Mask Consent Form otherwise altered shall be considered void. Impermissible alteration of a Face Mask Consent Form may result in non-enrollment in or dismissal from the Program.

### **To Be Completed by a Parent or Legal Guardian**

#### Parent/Legal Guardian Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### Participant (“Participant”) Information

Name: \_\_\_\_\_

Participant Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_



**REQUIRED – Must return with signature**

Please elect one of the two options provided below. Failure to select one of the options provided will result in the Face Mask Consent Form being incomplete, and the Participant will not be enrolled in the Program.

- By checking this box and signing below, I authorize the Participant to **NOT WEAR** a Face Covering while attending the Program, and attest that:
- I have signed this form freely and voluntarily, and I am legally authorized to make decisions for the Participant.
  - I understand and agree that nothing herein shall relieve the parent or legal guardian from any liability associated with the Participant not wearing a face covering.
  - I acknowledge that DHEC and the CDC recommend wearing face coverings to protect against the spread of COVID-19 based on scientific evidence and research studies.
  - I agree on behalf of myself and the Participant to hereby release the City of Greenville from any and all liability associated with the Participant not wearing a face covering, and further affirm and agree that the COVID-19 Assumption of the Risk and Waiver of Liability Form is intended to and does apply to any risk or liability associated with the Participant not wearing a face covering.
  - With the exception of guidelines regarding face covering, I understand that the Participant shall remain subject to all other Program rules and guidelines, including those related to COVID-19.
  - I will notify the City in writing if I choose to revoke my consent.

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

- By checking this box and signing below, I am electing for the Participant to **WEAR** a face covering while attending the Program, and attest that:
- I have signed this form freely and voluntarily, and I am legally authorized to make decisions for the Participant.
  - I acknowledge that DHEC and the CDC recommend wearing face coverings to protect against the spread of COVID-19 based on scientific evidence and research studies.
  - I shall provide a face covering each day of the Program for the Participant's use. Failure to provide a face covering may result in the Participant not wearing a face covering on that day of the Program.
  - The Participant may remove the face covering in order to eat, drink, or swim.
  - I have informed the Participant that he or she is to wear a mask during the Program; however, I acknowledge that staff and counselors cannot ensure that the Participant will wear a face covering at all times during the Program.
  - I acknowledge that other Program participants may not be wearing face covering.
  - I affirm and agree that the COVID-19 Assumption of the Risk and Waiver of Liability Form is intended to and does apply to any risk or liability associated with participants in the Program not wearing face coverings.

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date



**REQUIRED – Must return with signature**

## **City of Greenville Parks, Recreation, & Tourism Computer Use Rules and Guidelines**

To enhance learning through the use of technology, the City of Greenville's Afterschool Study Buddies Program provides access to various information formats, including computers and the internet. This policy has been developed to inform parents/guardians and students of the appropriate, ethical, safe, and courteous use of the internet and City of Greenville technology resources. It is important that students understand that their use of the internet is a privilege, not a right, and that such use is primarily for education purposes only. If students do not follow these guidelines, they may be subject to disciplinary action.

Parents/guardians and students are advised that that the City of Greenville staff does not have control of the information on the internet. Despite all filtering efforts, sites accessible via the internet may contain material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Parents/guardians acknowledge that they are aware of the proper behaviors for using City of Greenville technology resources including internet access. Parents/guardians should contact the Center Supervisor for questions or concerns.

### **Digital Citizenship for Students:**

- I will post and view information that is appropriate
- I will not visit sites that are inappropriate
- I will use all devices for learning
- I will never publish personal details of my life online
- I will never publish personal details of others online
- I will always lock or shut down and secure my device
- I will never share my passwords with others
- I will not attempt to bypass school filters to access content that is blocked by the City of Greenville
- I will not bully or harass other people online
- I will protect others
- I will be a good digital citizen and report cyberbullying to an adult
- I will talk to an adult anytime something online makes me uncomfortable o
- I will not plagiarize or copy information
- I will cite all websites, books, media, etc., that I use in projects and presentations
- I will not download music, videos or other items

Parent/ Guardian's Signature \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_